

## Comfort Prosthetics & Orthotics

### Patient Financial Responsibility Statement

**1. Insurance.** We participate in most insurance plans, including Medicare. However, unless you carry secondary insurance there will likely be a deductible, and the percentage reimbursed by your insurance carrier may not equal the amount billed for services rendered, in which case the patient is responsible for any balance due.

**2. Co-payments and deductibles.** All co-payments and deductibles must be paid to Comfort Prosthetics & Orthotics, this arrangement is part of your contract with your insurance company. Failure on our part to collect co-payments and deductibles from patients can be considered fraud. Please help us in upholding the law by paying your co-payment in a timely fashion.

**3. Proof of insurance.** All patients must complete our patient information form before seeing their O&P professional. We must obtain a copy of your driver's license and current valid insurance to provide proof of insurance. If you fail to provide us with the correct insurance information in a timely manner, you may be responsible for the balance of a claim.

**4. Claims submission.** We will submit your claims and assist you in any way we reasonably can to help get your claims paid. Your insurance company may need you to supply certain information directly. It is your responsibility to comply with their request. Please be aware that the balance of your claim is your responsibility whether or not your insurance company pays your claim. Your insurance benefit is a contract between you and your insurance company; we are not party to that contract.

**5. Coverage changes.** If your insurance changes, please notify us before your next visit so we can make the appropriate changes to help you receive your maximum benefits. If your insurance company does not pay your claim due to unreported changes, you will be held responsible for the unpaid balance.

**6. Cancellation Policy.** Comfort Prosthetics & Orthotics confirms all appointments 24-48 hours in advance, if we do not receive positive confirmation from each patient one day before a scheduled appointment, or you are more than 15 minutes late for an appointment, we reserve the right to cancel it. This policy results in fluid, attentive care that respects each patient equally.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_